

PPG MEETING MINUTE

Rothienorman Primary School

Thursday 9th November 2023

In attendance

Faye Morren	Lyndsay Ann Prue	Cuca Elias
Cheryl Henderson	Arlene Cheyne	Donna Wilkie
Wendy Harris	Sarah West	Joanne Kinghorn
Lindsay Mann	Michelle Strachan	Councillor Alastair Forsyth
Shannon Button	Melanie Dundas	

Item	Description	Actions
1	Welcome Cheryl welcomed those attending in person and online. Cheryl also extended her thanks to those who supported with the recent Halloween disco. Whilst these events are not run for profit around there was around £260 profit.	
2	Apologies Councillor Taylor Laura Geals Laura Thomson Yvonne Craigmile.	
3	Previous minutes – review and acceptance Agreed	
4	Head Teachers report As per attached.	
5	Christmas <u>Christmas show</u> Parents will receive a letter early next week regarding the school Christmas show. Primaries 1-3 will be singing and pupils in P4-7 can audition for roles. Shows to take place on the afternoon of Tuesday 12 th December with evening performances on both 13 th and 14 th December. Parents will be allocated 2 tickets with preferences being sought via Microsoft Forms. P7s will sell teas, coffees and homebakes at the show. There will be a show programme on sale for a donation. Show tickets will cost £2.50 per adult and under 5's on knees are free of charge. There was discussion regarding the recording of the show but this causes issues with permissions. Alistair has kindly offered the use of a PA system which the church own. A system was borrowed from another primary school last year but the audience struggled to hear the children. Alistair will liaise with Mrs Strachan directly regarding this.	A Forsyth
	<u>Wreath making</u> Our next fundraiser is on Thursday 30 th November. We have a small number of tickets remaining. PPG to organise non alcoholic drinks and mince pies etc (including gluten free options). There was discussion regarding a small fundraiser amongst participants.	Office bearers

Item	Description	Actions
	<u>Cauliflower cards</u>	
	Thanks to all for support with this especially school staff and Joanne Kinghorn. PPG have raised £320.	
	<u>Christmas hamper raffles</u>	
	Christmas hamper raffles always receive great support from parents both through donations and the purchasing of raffle tickets. Donation requests to come out to parents soon from the school office.	Office bearers/ school office
	<u>Christmas parties</u>	
	Parties will take place in the last week of terms. PPG to provide a snack/sweet treat. School will purchase and reimburse PPG.	M Strachan
	School will purchase books to be given to children as a gift at their parties.	M Strachan
	Faye to approach some residents to see if they would donate their time and dress up as Santa.	F Morren
	<u>Christmas crackers</u>	
	PPG to provide 160 crackers for Christmas lunch. Last years crackers were purchased from Makro. These were cost effective so office bearers to explore this further.	Office bearers
6	Fundraising	
	PPG have some larger events pencilled in but there is uncertainty at present regarding the future of the hall if big fundraisers are planned. There are alternatives which can be explored if need be including the use of the school and the Greenview.	Office bearers
	A night with Annie Moon is scheduled for 7 th June 2024. Further details will be shared in the spring.	
7	AOCB	
	<u>Outstanding costs</u>	
	There has been an issue with the transfer of the PPG account following change in office bearers. This should now be resolved which will mean outstanding costs can be paid to school. Costs outstanding currently relate to the recent pantomime and also payment towards buses for school trips last session.	D Wilkie/ W Harris
	There are also costs in relation to the recent Halloween disco which will be resolved.	
	<u>P7 fundraising</u>	
	School wish to support P7's with fundraising for their trip to Loch Insh in June 2024 and have a number of things planned to support them with this. They hope to be able to reduce the cost by £50 per pupil. PPG have also offered support. Many committee members are P7 parents and there was discussion about support also being available for future P7 parents and pupils.	Committee / M Strachan
	School would like to arrange a lucky square with a cash prize. There was discussion regarding whether a gambling licence is required. Shannon has experience of this and kindly offered to assist. Any licence is for a 1 year period and would require renewal. Any licence would be for the PPG as oppose to school.	Office bearers/ S Button
	<u>Swimming</u>	
	A parent is currently looking into a grant application to see if the cost of swimming can be subsidised. Swimming lessons used to be provided by the Council at no cost to schools with payment only being required for transport. There is now a cost for each lesson which makes it unaffordable for the school without passing a considerable cost onto parents. The authority were only able to offer children 5 sessions recently and school covered a lot of the cost which is unfortunately not sustainable.	L Geals / M Strachan

Item	Description	Actions
	<u>Snoods</u>	
	Some Rothie snoods remaining. PPG to advertise for sale. Snoods in the cage. Tea towels remaining also (in cage).	Office bearers
	<u>Painting aprons</u>	
	Children using the aprons that are available.	
	<u>Next meeting</u>	
	18th January 2024.	
