

PPG AGM MEETING MINUTES

Rothienorman Primary School PPG

Date / time 07/09/2023 7 pm | **Location** Rothienorman School

PPG Office Bearers

Michelle Strachan (Head Teacher) | Faye Morren (Chairperson) | Claire Wells (Vice Chairperson) | Donna Wilkie (Secretary) | Dave Wilkie (Treasurer) | Joanne Kinghorn | Arlene Cheyne | Laura Geals | Laura Thomson | Vanessa Ryan | Anne Stirling (Cllr) | Alistair.C.Forsyth (Cllr) | Elizabeth MacIver | Cuca Elias | Lyndsey Anne Prue | Gail Halliday | Sarah West | Cheryl Henderson |

In Attendance

Michelle Strachan (Head Teacher) | Faye Morren (Chairperson) | Donna Wilkie (Secretary) | Dave Wilkie (Treasurer) | Joanne Kinghorn | Arlene Cheyne | Laura Geals | Wendy Harris | Meanie Dundas | Cheryl Henderson | Lyndsey Anne Prue | Alistair C Forsyth (Cllr) | Laura Thomson | Lindsey Mann | Shannon Button

Item	Action	Deadline
<p>1. Welcome</p> <p>Faye welcomed everyone to the meeting</p>		
<p>2. Apologies</p> <p>Claire Wells, Sarah West, Cuca Henderson, Cllr Iain Taylor, Elizabeth MacIver and Yvonne Craigmile were unable to attend</p>		
<p>3. Previous minutes – review and acceptance</p> <p>Joanne approved previous AGM minutes and Faye seconded</p>		
<p>4. Chairperson report</p> <p>See attached Report</p>		
<p>5. Treasurer report</p> <p>Current bank balance is £4683.00 Total Receipts for the year were £6006.00, this includes an Aberdeenshire Council grant, Rothienorman Jubilee Committee donation and receipts from fundraising.</p> <p>Total Expenditure for the year was £5191.00 – this includes spending on Books for the School,</p>		

<p>Christmas Panto, Swimming buses, Christmas books, Sensory aids and nursery resources.</p> <p>Top profitable fundraising activities for the year were Rock n Roll Bingo, Coffee Morning and Christmas Raffles and cards.</p> <p>£300 still to be paid to school for buses for 3 class outings.</p>		
<p>6. Head teacher report See attached report</p>		
<p>7. Resignation of office bearers and Election of new</p> <p>All office bearers resigned.</p> <p>Councilor Alistair Forsyth thanked the committee for everything they had done and it was appreciated as the parent support is important for the school. Cllr Forsyth asked for nominations for new office bearers.</p> <p>Dual Chair – Cheryl Henderson proposed by Faye Morren and seconded by Melanie Dundas. Cheryl accepted. Lyndsey-Anne Prue proposed by Joanne Kinghorn and seconded by Donna Wilkie. Lyndsey-Anne accepted. Secretary – Arlene Cheyne proposed by Donna Wilkie and seconded by Laura Geals. Arlene accepted. Treasurer – Wendy Harris proposed by Faye Morren and seconded by Melanie Dundas. Wendy accepted.</p> <p>All others present and who sent apologies become members of the committee.</p>		
<p>8. Fundraising planning –</p> <p>Halloween Disco on Thursday 2nd November</p> <p>Nursery – P3 – 6pm – 6.45pm P4 – P7 - 7pm - 8pm</p> <p>Some committee members will get PVG's done.</p> <p>Faye to organise sweets for Tuc shop and Cllr Forsyth will also donate sweets and drinks for disco.</p>	<p>FM</p>	

<p>Disco will be in the school hall and Mrs Strachan suggested it would be good to also use smaller room as quiet area for children to also use during disco.</p> <p>There will also be pumpkin competition.</p> <p>Christmas time fundraisers</p> <p><u>Cauliflower cards</u> – art work out on Monday 25th and online orders in by Fri 29th September</p> <p>Wreath making event to be organised with Freefield Flower Farm for November.</p> <p>Christmas hampers in December.</p> <p>Possible Christmas Carol singing event</p> <p>Other Fundraising Ideas –</p> <p>Spring Platter Event for end of March</p> <p>Shorts and shades Disco</p>	<p>JK</p> <p>LP</p>	
<p>9. Meeting dates</p> <p>Thursday 9th November 2023 at 7pm</p> <p>Thursday 18th January 2024 at 7pm – to organise spring events</p> <p>Thursday 22nd February 2024</p> <p>Thursday 9th May 2024</p>		
<p>10. AOCB</p> <p>Art Aprons – all pupils to be asked to supply their child with an old shirt to be used in class as an apron to protect clothes at art activities.</p>	<p>MS</p>	