

## PPG MEETING MINUTE

### Rothienorman Primary School PPG

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**Date / time** 22/10/2022 7:00 pm | **Location** Rothienorman School

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#### PPG Office Bearers

Michelle Strachan (Head Teacher) | Faye Morren (Chairperson) | Claire Wells (Vice Chairperson) | Donna Wilkie (Secretary) | Dave Wilkie (Treasurer) | Joanne Kinghorn | Arlene Cheyne | Laura Geals | Laura Thomson | Vanessa Ryan | Anne Stirling (Cllr) | Alistair.C.Forsyth (Cllr)| Elizabeth MacIver | Cuca Elias | Lyndsey Anne Prue | Gail Halliday| Sarah West | Cheryl Henderson|

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#### In Attendance

Michelle Strachan (Head Teacher) | Faye Morren (Chairperson) | Claire Wells (Vice Chairperson) | Arlene Cheyne | Cheryl Henderson| Laura Geals

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Item	Action	Deadline
<p>1. Welcome</p> <p>Faye welcomed everyone to the meeting Apologies for the change of date.</p>		
<p>2. Apologies</p> <p>Donna Wilkie (Secretary), Dave Wilkie (Treasurer), Joanne Kinghorn, Cuca Elias, Hazel McPherson, Gail Halliday, Nicola Foister, Elizabeth McIver were all unable to attend.</p>		
<p>3. Previous minutes – review and acceptance</p> <p>Cheryl approved minutes and Laura seconded</p>		
<p>4. Head Teachers Report</p> <p>See Report Attached</p> <p>Panto was enjoyed by all of the children and Michelle share an email that had been sent to the PPG chairperson to thank the PPG for funding this experience which was enjoyed by all.</p> <p>Other points touched on throughout the Head Teachers Report were:</p> <ul style="list-style-type: none"><li>- Industrial action – set to happen this week. Further dates to be announced.</li><li>- Halloween Disco – great event which raised</li></ul>		

<p>over £300</p> <ul style="list-style-type: none"> <li>- Reports – to be issued at 3pm via groupcall on Friday 25/11/22. Next reports to be shared via parent portal.</li> <li>- School Show – to go ahead with one afternoon show and two evening shows over Tuesday 6<sup>th</sup> and Wednesday 7<sup>th</sup> December 2022. PPG will be selling raffles to be drawn on the Wednesday night. Tickets are £1.50. <i>Santa is in the village on the Tuesday night with the Rotary club. FM to get in touch to ask if they can come to the carpark at the end of the show.</i></li> <li>- School Transport – MS has been in touch with transport department within Aberdeenshire council. New updated times for collection and drop off shared with those concerned. MS will contact the transport department to stress this is not a long term solution.</li> <li>- Improvement updates – Literacy, Numeracy and Health and Wellbeing.</li> </ul>	<p>FM</p> <p>MS</p>	
<p>5. AOCB</p> <p>School Bus – Parents with children on the bus shared concerns of the children being continually late for school. MS had already said she would get in touch with Transport Department.</p> <p>Fundraising –</p> <p>Tea Towels to be sold this year, design approved by PPG members and children doing drawing in school time. Awaiting the proof with school badge. Sold for £5.00 each</p> <p>Two signed AFC footballs as prizes for the Lucky Squares. £5 per square. This will be done into the new year.</p> <p>Xmas Raffles going ahead and Christmas Show, PPG to send out note to parents for donations as in previous years.</p> <p>PPG have arranged Santa for Christmas parties. Party dates have been arranged and will be emailed to families.</p>	<p>MS</p> <p>FM</p> <p>FM</p> <p>FM</p> <p>School</p>	<p>December 2022</p>

<p>Christmas Crackers will be provided as no alternative agreed to make this a different experience for the children. Faye to order.</p> <p>Valentine Disco – Date TBC</p> <p>Rock n Roll Bing – Date TBC</p> <p>Daffodil Tea with Easter Egg Trail – 25<sup>th</sup> March 2023 – Date for diaries. More details to follow.</p> <p>Summer Faye – Date TBC</p> <p>Tea, Coffee, Biscuits and Sweets again for Sport Day.</p> <p>Volunteers –</p> <p>Parent volunteers to help wrap books for Christmas. Fridays in December 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup></p> <p>School Community –          Claire raised the importance of developing the relationships between parents and school staff in order to be able to offer opportunities for fund raising. Laura added that COVID has had an impact on building a community within school. Moving forward, consider ways we can continue to build this for all families within our school and wider community.</p>	<p>FM</p> <p>FM</p> <p>FM</p> <p>FM</p> <p>ALL</p> <p>LG, JK, AC, FM</p>	
<p><b>6. Meeting Dates</b></p> <p>Monday 16<sup>th</sup> January 2023 7pm          Thursday 11<sup>th</sup> May 2023 7pm</p> <p>All to be held at Rothienorman Primary School</p>		