

PPG MEETING MINUTE

Rothienorman Primary School PPG

Date / time 01/09/2022 7:15 pm | **Location** Rothienorman School

PPG Office Bearers

Michelle Strachan (Head Teacher) | Faye Morren (Chairperson) | Claire Wells (Vice Chairperson) | Donna Wilkie (Secretary) | Dave Wilkie (Treasurer) | Joanne Kinghorn | Arlene Cheyne | Laura Geals | Laura Thomson | Vanessa Ryan | Anne Stirling (Cllr) | Alistair.C.Forsyth (Cllr)| Elizabeth MacIver | Cuca Elias | Lyndsey Anne Prue | Gail Halliday| Sarah West | Cheryl Henderson|

In Attendance

Michelle Strachan (Head Teacher) | Joanne Kinghorn (Chairperson) | Arlene Cheyne (Vice Chairperson) | Donna Wilkie (Secretary) | Dave Wilkie (Treasurer) | Joanne Kinghorn | Arlene Cheyne | Laura Geals | Laura Thomson| Vanessa Ryan | Anne Stirling (Cllr) | Alistair.C.Forsyth (Cllr)| Elizabeth MacIver | Cuca Elias | Lyndsey Anne Prue | Gail Halliday| Sarah West | Cheryl Henderson|

| Item | Action | Deadline |
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| 1. Welcome Joanne welcomed everyone to the meeting | | |
| 2. Apologies Hazel McPherson, Cllr Taylor, Nicola Foister and Jenni Clark were unable to attend. | | |
| 3. Previous minutes – review and acceptance Cuca approved minutes and Arlene seconded | | |
| 4. Chair persons Report See attached report | | |
| 5. Treasurers Report Current bank balance is £3,868.85. Total Receipts for the year were £2,907.72, this includes Aberdeenshire Council grant and receipts from fundraising. | | |

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| <p>Total Expenditure for the year was £6660.83 – this includes spending against the NISA grant received in last years accounts of \$4781.90 for outdoor equipment.</p> <p>Top profitable fundraising activities for the year include the Christmas ‘Wreath Making’ event, Cauliflour cards commission, Christmas raffle and the ‘Shorts and Shades’ disco.</p> | | |
| <p>6. Office Bearers Resignation and election of new members</p> <p>All office bearers resigned.</p> <p>Councillor Anne Stirling asked for nominations for new office bearers.</p> <p>Chair – Faye Morren proposed by Claire wells and seconded by Joanne Kinghorn. Faye accepted.</p> <p>Vice Chair – Claire Wells proposed by Faye Morren and seconded by Elizabeth MacIver. Claire accepted.</p> <p>Secretary – Donna Wilkie proposed by Lyndsey Anne Prue and seconded by Cheryl Henderson. Donna accepted.</p> <p>Treasurer – Dave Wilkie proposed by Arlene Cheyne and seconded by Lyndsey Anne Prue. Dave accepted.</p> <p>All others present become members of the committee.</p> | | |
| <p>7. Head Teachers Report</p> <p>See attached Report</p> <p>Also discussed would like 2 more touchpoint boards as 2 classrooms currently do not have and discussed PPG to help with fundraising for these.</p> | | |
| <p>8. AOCB</p> <p>P7 Leaver hoodies – parents to organise soon and Mrs Strahan happy for them to be worn at school.</p> <p>School Bus – concerns raised about route and that the bus is occasionally late to school. This has been highlighted to council.</p> <p>Parent concerns about increase in number of children in playground – Mrs Strachan explained that not all children are in the playground at same</p> | <p>P7 parents</p> | |

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| <p>time, there are 3 lunchtimes at slightly different times. P1/2 have lunch, then 3& 4 then P5-7. P5-7 go into the playground when the P1/2's come in.</p> <p>Parking at school – still a big issue, can use church carpark to park in also. Turriff police have been in touch with Mrs Strachan regarding the police observing the parking at the school.</p> <p>Fundraising –</p> <p>Will be doing Cauliflower cards again this year. Mrs Strachan happy for school to prepare them. Orders will be need to be in by October so we get more commission.</p> <p>Halloween disco – DJ and date tbc but before October holidays. Children to be collected from the hall after disco. Shorter time for P1- P3 disco.</p> | <p>JK</p> <p>PPG</p> | <p>October 2022</p> <p>Oct 2022</p> |
| <p>9. Meeting Dates</p> <p>Wednesday 5th October 2022 7pm Thursday 24th November 2022 7pm Monday 16th January 2023 7pm Thursday 11th May 2023 7pm</p> <p>All to be held at Rothienorman Primary School</p> | | |