

## PPG MEETING MINUTE

### Rothienorman Primary School PPG

**Date / time** 09/11/2021 7:15 pm | **Location** Microsoft Teams

#### PPG Office Bearers

Michelle Strachan (Head Teacher) | Joanne Kinghorn (Chairperson) | Arlene Cheyne (Vice Chairperson) | Donna Wilkie (Secretary) | Dave Wilkie (Treasurer) | Faye Morren | Hazel McPherson | Laura Geals | Jenni Clark | Nicola Foister | Anne Stirling (Cllr) | Alistair.C.Forsyth (Cllr) | Sandra Ralph | Nicola Davidson |

#### In Attendance

Michelle Strachan | Joanne Kinghorn | Arlene Cheyne | Dave Wilkie | Donna Wilkie | Faye Morren | Sarah West | Nicola Davidson | Hazel McPherson | Lyndsey-Anne Prue | Wendy Harris | Alistair Forsyth (Cllr) | Anne Stirling (Cllr) | Claire Wells

Item	Action	Deadline
<p>1. Welcome</p> <p>Joanne welcomed everyone to the meeting</p>		
<p>2. Apologies</p> <p>Laura Geals, Cllr Iain Taylor, Cuca Santamaria was unable to attend</p>		
<p>3. Previous minutes – review and acceptance</p> <p>Previous meeting minutes approved by Dave and seconded by Arlene</p>		
<p>4. Head Teacher Report</p> <p>See attached report</p>		
<p>5. School Reading Books</p> <p>Due to the amount of covid absences there was not as successful as had hoped it would be. Money still coming in so final amount is unknown.</p> <p>Usborne books going to approach local business to donate money for school to purchase Usborne books.</p> <p>JK to pass message to Usborne provider and she will get in touch with Mrs S</p> <p>PPG to help with fundraising to purchase new school</p>	<p>JK</p>	<p>Immediately</p>

<p>reading books.</p> <p>Looking in the future to possibly do a school amazon wish list and parents can purchase books for the school that children have chosen.</p>	JK	
<p><b>6. Fundraising spring trail</b></p> <p>Eggs have been purchased.</p> <p>£2 each to participate and will be over the weekend of 15<sup>th</sup> – 17<sup>th</sup> April. Will be same as last year and a collection point for eggs and clues before trail starts. Facebook page to advertise.</p>	JK	
<p><b>7. Road Safety</b></p> <p>There will be a speed table installed on smithy road during the April holidays. There is to be more focus on dealing with speeding across the whole village.</p>		
<p><b>8. Apple trees</b></p> <p>Arlene collected two trees and delivered them to the school. One is to be planted in the school grounds and the other possibly the fairy garden.</p>	AC	
<p><b>9. P7 leavers</b></p> <p>Mrs Strachan has been looking into places to go locally for day trips and possibly doing a movie night at the school just for P7.</p> <p>Will just be Rothienorman school although had approached local cluster schools but already have their own things organised.</p> <p>Hoodies have been organised and ordered by parents and due to arrive soon.</p>	MS	
<p><b>10. AOCB</b></p> <p>Microsoft survey had been sent out to parents regarding PPG meeting times – will remain with Thursdays at 7.15pm for now.</p> <p>PPG looking into purchasing Rothienorman School water bottles again. AC to get quotes</p> <p>PPG to do face painting at the Rothienorman Queens Jubilee party.</p> <p>School Office not manned at all times due to staffing issues.</p>	AC	May 2022
<p><b>11. Next meeting Date</b></p> <p>Thursday 19<sup>th</sup> May 7.15pm via Teams.</p>		

