PPG MEETING MINUTES

Rothienorman Primary School PPG

Date | time 3rd September 2018 7.00pm | Location Staffroom

# PPG Committee members

Julie Symington (Head Teacher) | Faye Morren (Chairperson) | Cheryl Henderson (Vice Chair) | Lyndsey-Ann Prue (secretary) | Kim Fraser (Treasurer) | Laura Raffan | Hazel McPherson | Elizabeth McKinnon | Louise Guyan | Gail Halliday|Nicola Foister |Karen Johnston | Ann Roberson (Cllr) | Alistair.C.Forsyth (Cllr)| Sandra Ralph| Nicola Davidson| Donna Wilkie

# In Attendance

| Faye Morren (Chairperson) | Lyndsey –Ann Prue (secretary) | Julie Symington (Head teacher), Cheryl Henderson (vice), Laura Raffan | | |Nicola Foister | Hazel Macpherson| Sandra Ralph, Alister Forsyth. Louise Guyan, Arlene Cheyne, Kirsty Stewart, Donna Wilkie, David Wilkie

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|  | ITEM | ACTION | DEADLINE |
| 1 | Welcome  Faye welcomed everyone to meeting and thanked everyone for attending. | Faye |  |
| 2 | Apologies  Nicola Davidson, Cuca Henderson, Kim Fraser, Joanne Kinghorn, Ann Stirling, Leanne Masson |  |  |
| 3 | Approval of Previous Minutes  The minutes were read from last meeting reviewed and accepted  Proposed – Sandra, 2nd Cheryl |  |  |
| 4 | Ride the North  Better organized this year, went very well, lots of compliments regarding our hall stop. Helpers seemed to enjoy the event. No totals for fundraising yet available. There will be a follow up meeting but no date has been set for this. | LA  Cheryl | N/A |
| 5 | Coffee Mornings  Classes named but emphasized that they are for all parents to attend (not just parents of that class), emphasized informal nature of mornings.  Leaflets to be put out with dates, Nicola F to organize  9th October – Louise Guyan  21st November – Lyndsey-Anne  7th February – Hazel McPherson  15th March – Cheryl Henderson  29th April – Faye Morren  11th June – Faye Morren | Nicola F  All | varied |
| 6 | Rock and Roll Bingo  Tickets now available from school reception and PPG committee  Posters being put up  Email to be sent to Michelle with poster and request for raffle prizes, prizes will be split between this event and xmas hampers  Cheryl offered prize of weekend in caravan – thinking to keep this for xmas event.  Email/letter to go to local businesses for raffle prizes  Cheryl to collect kit and practice  Cheryl to ask local Gin distillery for prize bottle for nearest coin throw. L-A in charge of this on night. OR Cheryl will buy from Duty Free  Prizes for line (chocs) and Full house (prosecco), Cheryl to buy.  Preschool has lots of plastic glasses, L-A to ask if they have enough,  Ice gets delivered to Shop regularly, Cheryl to ask to order (or buy)  Cheryl to update Facebook that its over 18s night | **Cheryl**  **Cheryl**  **Cheryl**  **Cheryl & LA**  **Cheryl**  **L-A**  **Cheryl** | 21 Sep |
| 7 | Christmas cards and Mugs  Packs to get sent out soon, (company wasn’t ready when contacted recently)  Cards will be done at home again this year. | Cheryl | This term |
| 8 | Cook Book  ‘Hat’ packets in cage ready for distribution.  Faye will distribute these ASAP  A few extra books will be ordered for stalls etc xmas time. | Faye | This term |
| 9 | Soup and Sweet  Main organizing to be kept to next meeting  Proposed date 23rd Feb 11.30-2pm  Faye given permission to use kitchen | Faye | Feb 2019 |
| 10 | Halloween Disco  Date 1st November  Sweets and lucky dips to be ordered from Turriff  Cheryl to get juice (approx. 180) and water (75)  Plenty tattoos still in cage  Faye to email Rodney for disco (gentle reminder to keep songs age appropriate)  Posters and Tickets to be organized (£2 each)  Laura Raffen to do 4 x bucket prizes for pumpkin competition  Cheryl to buy Halloween Decorations  Kim to organize Floats  L-A to request Helpers and organize Rota  Nursery (including Preschool children with older school siblings) to P3 6-7  P4-7 7-8pm | Faye  Faye  L-A  Laura R  Cheryl  Kim  L-A | 1st Nov |
| 11 | Head teachers report   * School building – various classrooms, corridors and other areas have been painted over the summer holidays. * We have 32 children registered for our nursery, 17 new P1 pupils and a new P5 pupil. Transition activities seem to have gone well for P7 pupils to S1 as well as those starting in nursery and in P1. * Our Glow pages from last year have been archived so pupils can still access them if they want to see photos etc. P1 parents will be made aware of Glow again at our P1 curricular afternoon. * Like last session, we are part of a project working on ‘Emerging Literacy’ which has been developed across the Northern Alliance (project between authorities) where we are using Highland Literacy materials to identify where our children are doing well and what we need to work on, and how, to support them in their learning further. * Our DEN (Developing Emotionally through Nurture) will be starting tomorrow with a small group of children working with a teacher and PSA to develop and build on certain skills with the long term aim of them being able to use these skills in the classroom situation. * We also have a POPP (Psychology of Parenting Project) running in school on Tuesday afternoons for a group of parents with children between 3 and 6 years old. This provides families with an opportunity to discuss a variety of strategies which may help in parenting their children. * Visible Learning is another big focus for this session with JS attending 2 days training during the holidays and all teachers attending further training in November. This is a Meldrum Cluster project. This is perhaps something we will share more about on our open afternoon in term 3. * Aberdeenshire Life Education Centre (ALEC) was in school on 30th and 31st August with a mobile tent rather than a mobile classroom due to funding cuts. All classes took part in one of these lessons. * Ride the North – Hazel Riddell is going to visit school to speak at assembly about her bike accident and the importance of wearing helmets. PPG agreed with JS that it was ok for Hazel to show x-rays of her injuries and to discuss the tragic accident of Gordon Stewart. * Bikeability - This year’s P7s started this before the summer as Mr Wood had some free time when last year’s P7s were at the academy. They are continuing with this on Thursday afternoons this term. * Parents Evening Booking System – JS and MB to attend training tomorrow so this should be up and running in time for our October parents evenings. * Shoot Bamboo in school for families and individuals on Monday 17th Sept. |  |  |
| 12 | AOCB  First aid/CPR training was discussed for pupils  L-A to send details of sandpiper trust who will provide CPR/Defib training for donation.  Julie has other source as well as dinky doctors (event being organized in hall for smaller children) and will organize what will suit the school.  Alister Advised of getting license applications in early for events.  Community initiatives at present include litter prevention  There is Formatine funding applications available discussed CPR training and also leaf cutter ant kit as potential funding requests.  Julie will email Elaine Brown for application kits  Date for xmas show is 12th December, will be upper primary  Beetle Drive instead of valentines disco provisional date 21st March  Egg Hunt provisional date 21st April 10-12.  Parents evenings 1st and 2nd October | L-A  Julie  Julie |  |
| 13 | Dates of next meetings  1st October 2018 7pm  5th November 7pm  21st January 2019 7pm |  |  |