MEETING MINUTES

Rothienorman Primary School PPG

Date | time 3/27/2017 9:15 PM | Location Staffroom

# PPG Committee members

Julie Symington (Head Teacher) | Hazel Macpherson (Chairperson) | Nicola Davidson (Vice Chair) | Sandra Ralph (secretary) | Cuca Elias (Treasurers Assistant) | Vanessa Ross (Treasurer) | Laura Raffan | Faye Morren | Elizabeth McKinnon | Louise Guyan | Gail Halliday | Maureen Young|Nicola Foister |Karen Johnston | Ann Roberson (Cllr)

# In Attendance

# Hazel Macpherson (Chairperson) | Nicola Davidson (Vice Chair) | Sandra Ralph (secretary) | Laura Raffan | Faye Morren|

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|  | ITEM | ACTION | DEADLINE |
| 1 | Welcome  Hazel welcomed everyone to meeting. |  |  |
| 2 | Apologies  Nicola Foister | Vanessa Ross |Nicola Foister | Julie Symington | Louise Gyan | |  |  |
| 3 | Approval of Previous Minutes  The minutes were read from last meeting reviewed and accepted. Proposed as correct by Faye Morren by Seconded by Laura Raffan |  |  |
| 4 | **Treasurers Report**  Treasurer’s Report as at 27th February 2017  Bank of Scotland Account: £4,655.23  Fundraising:  Sale of Christmas Show DVD’s  Updated profit £182.00  Bags and coasters sales £196.45    Expenditure:  Bus trip for P1 to Huntly falconry centre £120. |  |  |
| 6 | Hazel will look into other options for next year instead for bangs e.g. calendars. | Hazel |  |
| 7 | Football Tournament – 18th May 2017 4pm – 6pm  Check with Julie Symington for update on teams that have applied to attend.  Meeting to sort this after Easter break. | Hazel  Julie |  |
| 8 | Easter Egg Hunt – Sunday 23rd April 2017 10-12pm  Only 15 tickets sold so far. We will re-advertise on face book and Rothie village page.  Hazel will ask shop to sell tickets for us.  Hazel will put out note to parents or helpers and to re-advertise sales of tickets.  Elton Foister will do the clues.  Hazel will check with kay re tables | Hazel  Hazel  Nicola  Hazel |  |
| 9 | Head Teachers Report  No Head Teachers report – Julie unable to attend due to staff shortage in school. |  |  |
| 10 | AGM  It was proposed that the AGM be held in June possible date 12th June 2017. Hazel to speak to Vanessa to clarify if this is possible with end of year accounting.  It was suggested we showcase PPG at open afternoon and coffee morning. Hazel will do a side show or similar to showcase what PPG does for our children. | Hazel  Hazel |  |
| 11 | It was decided that all parents should be E-mailed with an invite to each PPG meeting. Office staff to be consulted. | Hazel |  |
| 12 | GRANT Applications  It was decided that we should get teaching staff to provide a wish list of requirements for PPG to supply that would benefit learning and teaching. It was suggested that Hazel attend teacher’s staff meeting to get ideas directly from the staff. | Hazel |  |
| 13 | A.O.B  PPG Coffee Mornings  Dates 23/3/17, 27/4/17 and 15/6/17. |  |  |
| 14 | Date of Next Meeting  24/4/17 7.00am in school staff room. |  |  |