PPG MEETING MINUTES

Rothienorman Primary School PPG

Date | time 11/9/2017 7:30 PM | Location Staffroom

# PPG Committee members

Julie Symington (Head Teacher) | Faye Morren (Chairperson) | Cheryl Henderson (Vice Chair) | Lindsey-Ann Prue (secretary) | Kim Fraser (Treasurers | Laura Raffan | Hazel McPherson | Elizabeth McKinnon | Louise Guyan | Gail Halliday|Nicola Foister |Karen Johnston | Ann Roberson (Cllr) | Alistair.C.Forsyth (Cllr)| Sandra Ralph| Nicola Davidson| Vanessa Ross

# In Attendance

Julie Symington (Head Teacher) | Faye Morren (Chairperson) | Cheryl Henderson (Vice Chair) | Lyndsey –Ann Prue(secretary) | Cuca Elias | Kim Fraser (Treasurer) | Laura Raffan | Faye Morren | Elizabeth McKinnon | Louise Guyan | Arlene chyne|Nicola Foister |Alistair.c.Forsyth (Cllr) Ann Stirling (Cllr)| Sarah Fletcher | Joane Kinghorn | Nicola Davidson | Vanessa Ross| Hazel Macpherson| Sandra Ralph

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|  | ITEM | ACTION | DEADLINE |
| 1 | Welcome  Hazel welcomed everyone to meeting and thanked everyone for attending. |  |  |
| 2 | Apologies  Danielle Barrow | Gail Haliday | Ann Stirling(Cllr) |  |  |
| 3 | Approval of Previous Minutes  The minutes were read from last meeting reviewed and accepted. Proposed as correct by Hazel McPherson by Seconded by Faye Morren |  |  |
| 4 | **Christmas Fayre**  **Saturday 18/11/17 1-3pm in school hall, corridor and GP Room.**  **We will have 30 stalls in total consisting of 7 school classes, 10 External Stalls and 13 community group stalls. Kay Reid/Hazel McPherson will have list of all the community groups that were invited to September fayre. Secretary to write letters to all community Groups.**  **PPG will do Home Bakes, Tea and coffee from hatch in Hall and Elf on the shelf in the GP Room.**  **Laura Raffan will organize booking of stalls etc** | Lyndsey-Ann  Laura |  |
| 6 | Head teachers Report  School building – various classrooms and other areas have been painted over the summer holidays. There has also been work on the structure of the building. The flooring of both boys and girls toilets was replaced. Our Green Flag and Sport Scotland Gold flag were installed in the games hall.  We have 24 children registered for our nursery, 26 new P1 pupils and a new P2 pupil. Transition activities seem to have gone well for P7 pupils to S1 as well as those starting in nursery and in P1.  Our Glow pages from last year have been archived so pupils can still access them if they want to see photos etc. P1 parents were made aware of Glow again at our P1 curricular afternoon. We had a better turn out at this event this session so assume that the afternoon is more convenient than the evening for parents.  Cairn assembly went well with lots of very positive comments about how the Pupil Council representatives and P7 pupils interacted at the lunch following the assembly.  We are part of a project working on ‘Emerging Literacy’ which has been developed across the Northern Alliance (project between authorities) where we are using Highland Literacy materials to identify where our children are doing well and what we need to work on, and how, to support them in their learning further.  Now have drumming and chanter for pipe band as well as cello, and brass for some pupils in school. |  |  |
| 7 | Halloween Disco 2/11/18 6-7pm (Nursery –P3) 7-8pm (P4-P7)  Julie will book school let.  Faye Morren will approach Turriff Sweet shop again for mixed bags, Lucky dip etc on sale or return. Faye will organize juice (fruit shoots) and water from macro.  A Rota of helpers on the night required. Letter to all parents to be done by secretary.  Rodney to be asked by Faye to do disco but Lara suggested we think of another DJ in case he is unavailable.  Posters and Tickets to be done by Sandra. (2 weeks in advance). Tickets only. No sale on the night.  Pumpkin competition – Parents to be encourage to ensure pumpkins are child’s own work/creation. Julie will word this in letter or bulletin. (2 weeks in advance)  Lara Raffan will organize prize buckets for pumpkin competition.  All committee to take some decorations | **Julie**  **Faye**  Lyndsey-Ann  **Faye**  **Sandra**  **Julie**  **Laura**  **All committee** |  |
| 8 | Daily Mile (Kim Fraser)  Kim Fraser suggested that the school adopt the “Daily Mile”. This is an extra 15 min of physical activity within the school day (e.g. 15 min run).  Julie explained that the teaching staff explored this last term but were struggling with timetable issues and a wish to stay flexible. The staff are using similar activities already to increase physical activity e.g. go noodle witch they are finding to be more motivational for the pupils. Julie will take a further look at the teachers pack and online resources and revisit with staff. Kim will ask active schools Moray coordinator for further information and tips on how other schools link this into daily school life. | Julie  Kim |  |
| 9 | Christmas Cards  Cheryl Henderson will look at other companies as a change of items was suggested. Cheryl will co-ordinate ordering Christmas card templates and roll out to parents. | Cheryl |  |
| 10 | Funding Applications  Wind farm application was rejected as they felt it was not a community request and the council should be funding the garden equipment.  Nicola Foister will find out criteria and closing dates for Greggs, Co-op and Aberdeen airport. She will put in funding applications to the ones that are available. | Nicola F |  |
| 11 | Ride the north  We received great feedback and thanks following the Ride the north. A follow up meeting will be held soon. |  |  |
|  | A.O.B  Alistair Forsyth Cllr commended retiring committee and the new committee for their enthusiasm and hard work. He commended the new style chairperson’s report and how effective he felt it was.  Alistair requested the views of the committee over traffic and traffic calming near to the school. Alistair to ask council what options are available. Sandra expressed her concerns over the small roundabout at the end of the high street as it is very difficult for small children to navigate safely.  Alistair has contacted the management of the textile recycling company as he was concerned it was not being collected quickly enough (we receive approx. £75 a month from which we use to buy playground toys and other things the pupils ask for ) and he now has a direct contact if we require any assistance he is happy to contact. |  |  |
| 12 | Date of Next Meeting – Monday 9/10/17 7pm School Staffroom |  |  |